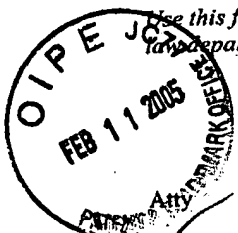


Use this form when an already existing file is being transferred into AHMRT from another law firm or from an in-house law department.

AHMRT Form C-P-FTC-1

FILE TRANSFER CHECKLIST - 1



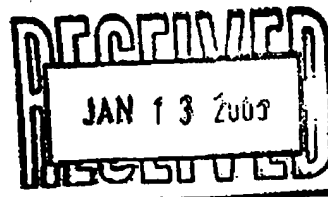
Att'y (att'y initials JD, staff _____)

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Conflict check completed - all conflict responses (if any) compiled and saved in paper and e-file. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Make a copy of this form for the incoming file, and stamp this checklist with the received date of the new file and initial. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Create a matter sheet and new file number, fill out the matter sheet with necessary information (e.g., client contact information, addresses, inventors, responsible attorney, team members, ...), enter information into TimeMatters. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | print a copy of the matter sheet for the paper file. |
| <input type="checkbox"/> | <input type="checkbox"/> | Review file for due dates, docket items, and status. Enter all due dates, docket items, and status into TimeMatters. |
| <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> All files get at least one docket item (6 month reminder to review file) If file comes with a listing of docket items, all of them must be entered into TimeMatters |
| <input type="checkbox"/> | <input type="checkbox"/> | Double check of docketed items |
| <input type="checkbox"/> | <input type="checkbox"/> | Stamp all docketed items with the docketed date and initial. |
| <input type="checkbox"/> | <input type="checkbox"/> | If file comes with any electronic documents, upload all of them to the file on the network under the AHMRT file number |
| <input type="checkbox"/> | <input type="checkbox"/> | (if time is available) - finalize the e-file by scanning in all documents in the file that have not already been uploaded to the network file |
| <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> (if time is NOT available) - the first time the file is acted on, the e-file should be finalized at that time |
| <input type="checkbox"/> | <input type="checkbox"/> | docket to do - RRPOA and Change Address / Customer Number |
| <input type="checkbox"/> | <input type="checkbox"/> | Final review to confirm all relevant documents that should be in the file are in the paper and e-file (e.g., prior art, invention disclosure form, assignments, recordation cover sheets, PTO actions, etc.) |

Common Dates that Must Be Docketed

- o Any bar dates, public disclosures, sales, offer for sales, etc.
- o 1 year priority date (6 months for design)
- o 3 months from filing date for IDS
- o 4 months from filing date (or 16 from priority) for continuation data
- o ...

FGT. 309



Filters Used:

1 Tagged Record

Matter Report

Form Format

Date Printed: 1/13/2005

Time Printed: 3:42PM

Printed By: JDR

MatterRef	FGT3C9 Method of correcting valve timing in	Code	Patent
MatterNo	FGT3C9 Juris. US	Staff	John D Russell
Type	Utility Patent Application	ClientRef	81090714
Client	Ford Global Technologies, LLC	Notify	N Trigger N Review N Billable Y Private N Status open
Pri Contact	Allan Lipka	Staff2	
Firm	Ford Global Technologies, LLC	Staff3	
Address	Parklane Towers East Suite 600	Reissue of	
Address 2	1 Parklane Blvd.	Con/cip/div	
City	Dearborn MI 48126	1stPriority#	
Country		PriorityDate	
Filing Date	1/09/2004	Assignee	Ford Global Technologies, LLC
Pub Date		Entity Type	Large
Issue Date		Address	Parklane Towers East Suite 600
Ser. No.	10/754,412	Address 2	1 Parklane Blvd.
Pub. No.		City	Dearborn MI 48126
Patent No.		Country	

DOCKETED

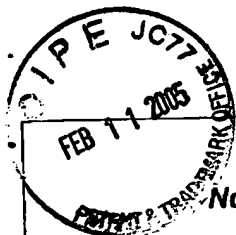
JAN 13 2005

By

JDR

change address up
issue

BEST AVAILABLE COPY



Notice of Allowability

Application No.	Applicant(s)	
10/754,412	WINSTEAD ET AL.	
Examiner	Art Unit	
Zelalem Eshete	3748	

-- The MAILING DATE of this communication appears on the cover sheet with the correspondence address--
 All claims being allowable, PROSECUTION ON THE MERITS IS (OR REMAINS) CLOSED in this application. If not included herewith (or previously mailed), a Notice of Allowance (PTOL-85) or other appropriate communication will be mailed in due course. **THIS NOTICE OF ALLOWABILITY IS NOT A GRANT OF PATENT RIGHTS.** This application is subject to withdrawal from issue at the initiative of the Office or upon petition by the applicant. See 37 CFR 1.313 and MPEP 1308.

1. ☒ This communication is responsive to the amendment filed on 10/14/2004.
2. ☒ The allowed claim(s) is/are 1, 2 and 6-22.
3. ☒ The drawings filed on 09 January 2004 are accepted by the Examiner.
4. ☐ Acknowledgment is made of a claim for foreign priority under 35 U.S.C. § 119(a)-(d) or (f).
 - a) ☐ All b) ☐ Some* c) ☐ None of the:
 1. ☐ Certified copies of the priority documents have been received.
 2. ☐ Certified copies of the priority documents have been received in Application No. _____.
 3. ☐ Copies of the certified copies of the priority documents have been received in this national stage application from the International Bureau (PCT Rule 17.2(a)).

* Certified copies not received: _____.

Applicant has THREE MONTHS FROM THE "MAILING DATE" of this communication to file a reply complying with the requirements noted below. Failure to timely comply will result in ABANDONMENT of this application.
THIS THREE-MONTH PERIOD IS NOT EXTENDABLE.

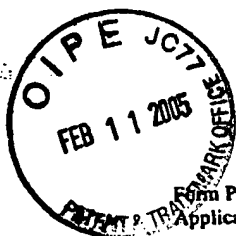
5. ☐ A SUBSTITUTE OATH OR DECLARATION must be submitted. Note the attached EXAMINER'S AMENDMENT or NOTICE OF INFORMAL PATENT APPLICATION (PTO-152) which gives reason(s) why the oath or declaration is deficient.
 6. ☐ CORRECTED DRAWINGS (as "replacement sheets") must be submitted.
 - (a) ☐ including changes required by the Notice of Draftsperson's Patent Drawing Review (PTO-948) attached
 - 1) ☐ hereto or 2) ☐ to Paper No./Mail Date _____.
 - (b) ☐ including changes required by the attached Examiner's Amendment / Comment or in the Office action of Paper No./Mail Date _____.
- Identifying indicia such as the application number (see 37 CFR 1.84(c)) should be written on the drawings in the front (not the back) of each sheet. Replacement sheet(s) should be labeled as such in the header according to 37 CFR 1.121(d).
7. ☐ DEPOSIT OF and/or INFORMATION about the deposit of BIOLOGICAL MATERIAL must be submitted. Note the attached Examiner's comment regarding REQUIREMENT FOR THE DEPOSIT OF BIOLOGICAL MATERIAL.

Attachment(s)

1. ☐ Notice of References Cited (PTO-892)
2. ☒ Notice of Draftsperson's Patent Drawing Review (PTO-948)
3. ☐ Information Disclosure Statements (PTO-1449 or PTO/SB/08),
Paper No./Mail Date _____
4. ☐ Examiner's Comment Regarding Requirement for Deposit
of Biological Material

5. ☐ Notice of Informal Patent Application (PTO-152)
6. ☐ Interview Summary (PTO-413),
Paper No./Mail Date _____
7. ☐ Examiner's Amendment/Comment
8. ☐ Examiner's Statement of Reasons for Allowance
9. ☐ Other _____

Thomas Denon
THOMAS DENON
 SUPERVISORY PATENT EXAMINER
 TECHNOLOGY CENTER 3700



BEST AVAILABLE COPY

U.S. DEPARTMENT OF COMMERCE
U.S. Patent and Trademark Office

Form PTO-948 (Rev. 06/03)

Application No. 10/754,412

NOTICE OF DRAFTSPERSON'S PATENT DRAWING REVIEW

The drawing(s) filed (insert date) 01/09/04 are:

- A. ☒ approved by the Draftsperson under 37 CFR 1.84 or 1.152.
 B. ☐ objected to by the Draftsperson under 37 CFR 1.84 or 1.152 for the reasons indicated below. Corrected drawings are required.

1. DRAWINGS. 37 CFR 1.84(a): Acceptable categories of drawings: Black ink or Color (3 sets required).

Color drawings are not acceptable until petition is granted. Fig(s) _____
 Pencil and non black ink not permitted. Fig(s) _____

2. PHOTOGRAPHS. 37 CFR 1.84(b)

One (1) full-tone set is required. Fig(s) _____
 Photographs may not be mounted. 37 CFR 1.84(e)
 Photographs must meet paper size requirements of 37 CFR 1.84(f). Fig(s) _____
 Poor quality (half-tone). Fig(s) _____

3. TYPE OF PAPER. 37 CFR 1.84(e)

Paper not flexible, strong, white, and durable. Fig(s) _____
 Erasures, alterations, overwritings, interlineations, folds, copy machine marks not accepted. Fig(s) _____

4. SIZE OF PAPER. 37 CFR 1.84(f): Acceptable sizes:

21.0 cm by 29.7 cm (DIN size A4) or
 21.6 cm by 27.9 cm (8 1/2 x 11 inches)
 All drawing sheets not the same size. Sheet(s) _____

Drawings sheets not an acceptable size. Fig(s) _____

5. MARGINS. 37 CFR 1.84(g): Acceptable margins:

Top 2.5 cm Left 2.5 cm Right 1.5 cm Bottom 1.0 cm
 Margins not acceptable. Fig(s) _____
 Top (T) _____ Left (L) _____
 Right (R) _____ Bottom (B) _____

6. VIEWS. 37 CFR 1.84(h)

REMINDER: Specification may require revision to correspond to drawing changes, e.g., if Fig. 1 is changed to Fig. 1A, Fig. 1B and Fig. 1C, etc., the specification, at the Brief Description of the Drawings, must likewise be changed.

Views not labeled separately or properly. Fig(s) _____

7. SECTIONAL VIEWS. 37 CFR 1.84(h)(3)

Sectional designation should be noted with Arabic or Roman numbers. Fig(s) _____

8. ARRANGEMENT OF VIEWS. 37 CFR 1.84(i)

Words do not appear on a horizontal, left-to-right fashion when page is either upright or turned so that the top becomes the right side, except for graphs. Fig(s) _____

9. SCALE. 37 CFR 1.84(k)

Scale not large enough to show mechanism without crowding when drawing is reduced in size to two-thirds in reproduction. Fig(s) _____

10. CHARACTER OF LINES, NUMBERS, & LETTERS. 37 CFR 1.84(l)

Lines, numbers & letters not uniformly thick and well defined, clean, durable, and black (poor line quality). Fig(s) _____

11. SHADING. 37 CFR 1.84(m)

Solid black areas pale. Fig(s) _____
 Solid black shading not permitted. Fig(s) _____

12. NUMBERS, LETTERS, & REFERENCE CHARACTERS. 37 CFR 1.84(p)

Numbers and reference characters not plain and legible. Fig(s) _____
 Figure legends are poor. Fig(s) _____
 Numbers and reference characters not oriented in the same direction as the view. 37 CFR 1.84(p)(1) Fig(s) _____

English alphabet not used. 37 CFR 1.84(p)(2) Fig(s) _____

Numbers, letters and reference characters must be at least 32 cm (1/8 inch) in height. 37 CFR 1.84(p)(3). Fig(s) _____

13. LEAD LINES. 37 CFR 1.84(q)

Lead lines missing. Fig(s) _____

14. NUMBERING OF SHEETS OF DRAWINGS. 37 CFR 1.84(t)

Sheets not numbered consecutively, and in Arabic numbers beginning with number 1. Sheet(s) _____

15. NUMBERING OF VIEWS. 37 CFR 1.84(u)

Views not numbered consecutively, and in Arabic numerals, beginning with number 1. Fig(s) _____

16. DESIGN DRAWINGS. 37 CFR 1.152

Surface shading shown not appropriate. Fig(s) _____
 Solid black surface shading is not permitted except when used to represent the color black as well as color contrast. Fig(s) _____

COMMENTS:

Reviewer SON LAM

If you have questions, call (703)-305-8404.

308-0366

Date 11/01/04

Attachment to Paper No. _____

☆ U.S. GOVERNMENT PRINTING OFFICE: 2003-300-153